

# LANDFLASH MUSIC

## Studio Policies

### **Tuition:**

**Monthly tuition rates are due on or before the first lesson of each month.** An invoice for the next month's tuition will be given to the student on the last lesson of each month. The invoice is always payable the first lesson of each month. Note: Some months may have 3, 4 or 5 lessons depending on the day your lesson is scheduled. (If you are a new student and your first lesson does not start on the first week of a month, your first month's lessons will be prorated.)

The tuition rate is \$30.00/lesson each week for private outbound lessons plus a monthly travel charge of \$20.00 per month per household, (the travel charge is \$20.00/month per household no matter how many lessons are given.) (Each lesson is approximately 30 minutes in length)

**If the tuition is not received on the first lesson of the month, a \$10 late fee will be incurred and the lessons will be suspended until the tuition is paid.**

The tuition can be paid by cash, check or direct deposit . **(There is a \$35 fee for all returned checks.)** We currently do not accept Credit Card payments. Please make all payments out to "LandFlash Music".

### **Supplies:**

All students must have an 88 key acoustic piano or weighted-action keyboard at their home. A metronome is also required. An assignment notebook is provided at the first lesson (for a nominal fee). At the first lesson, the student will be given the music books and flashcards needed for the lessons with an invoice for payment of those materials. Periodically, additional music materials may be added and will be billed as necessary, but will be discussed and agreed upon before each purchase.

### **Attendance:**

Students are expected to attend all lessons. Each student has a reserved lesson time with us and is responsible for being available at that time.

### **Notice of Cancellation:**

**Missed lessons will not be credited unless we are given at least 30 days' notice. (With the exception of the teacher not being able to attend the lesson) The teacher will make every attempt to make up the student's missed time, but is not obligated to.**

Lesson time will be extended by the late arrival of your teacher due to traffic or other delays. We will make every attempt to contact you if this happens.

If, for some reason, a lesson must be missed, please notify us ASAP by phone 386-866-1988, so we will not incur unnecessary travel to a student's home.

**If a student must discontinue lessons for any reason, a written, 30-day notice is required. Payment is due during this 30-day period whether or not lessons are taken.**

### **Special Events:**

Recitals may be held to showcase the student's progress. There may be a fee associated with the recital if an off-site facility needs to be rented; the cost will be equally shared among all the families. Students and families will be given plenty of notice when an event will be scheduled and any fees will be disclosed ahead of time.

### **Parental Involvement:**

Parents/Guardians are welcome to attend any lesson with their child to observe the lesson. **Siblings or friends are not allowed to sit in on lessons without prior instructor approval.**

Parental support is an extremely important factor in musical training. We encourage parents to take an active interest in their child's progress. Students do best when their parents are involved with their lessons and practice.

### **Practice:**

Your progress will greatly increase if you follow these suggestions:

1. Have a definite time to practice...morning, after school, or evening. This time needs to be free from distractions.
2. PRACTICE DAILY, even if you can't practice as long each day.
3. Complete the assignments in your notebook. Your teacher will write these at each lesson.

Note: Beginning children will require supervision and guidance from parents.

6. Practice the right way. Your teacher will show you the correct way to practice to get the best results.

### **Miscellaneous:**

1. All students must have clean hands and trimmed fingernails for each lesson. Long nails seriously impede progress and can damage the piano.
2. Students are not allowed to chew gum during practice.
3. All electronic devices must be turned off before a student starts their lesson.
4. Students who have not practiced the week before should still keep their lesson time.
5. **Please provide a comfortable temperature in your home for your teacher during lessons.**